



APPROVAL PROCESS 2019-20

Application Report Part-1

1. Guidelines on submission of documents along with print copy of application/s for New Institute/University Department (Refer annexure 16)

Ensure that all copies are in A4 size only (Land documents/building drawing may be up to A0 sizes). Also, ensure that all copies are attested.

Refer [Documents for Approval Process 2019-20 \(Annexure 16 & 17\)](#) uploaded on AICTE Website.

Please number all copies of documents as given below:

Your Regional office code	Your Application Id	Annexure Number	Sr. No. as in Annexure 16	Page Number (3 digits)
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E.g. consider numbering an affidavit (comprising of 2 pages), which is sr. no. 2 in annexure 16,

WRO	1-11234567	16.1	02	001
WRO	1-11234567	16.1	02	002

The number so generated **WRO1-1123456716.1002001** should be written on top of each page with bold pen as shown below

W	R	O	1	-	1	1	2	3	4	5	6	7	1	6	.	1	0	0	2	0	0	1
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

Note: Please do not bind or staple, as all pages are going to be scanned. All pages should be knotted on the left hand top corner. This set of knotted documents should be submitted.

Provide index page on top of set of documents as follows,

Region - WRO		Application ID : 1-11234567	
Annexure No.	Sr No.as in Annexure 17 (2 digits)of documents which are being submitted now	Page No. (3 digits)	
		From	To
16.10	02	001	002
16.10	03	001	005

2. Guidelines on submission of documents along with print copy of application/s for Approvals of Existing Institutes (Refer annexure 17)

- Extension of Approval to the existing Institutions/ Continuation of approval after a break in the preceding Academic Year/ Restoration.
- Extended EoA
- Increase in Intake/ Additional Course(s)
- Addition of Integrated/ Dual Degree Course
- To Start Diploma in Degree Pharmacy Institutions and vice-versa
- Conversion of Management Institutions running PGDM Course into MBA Course
- Conversion of Second Shift Course(s) into First Shift Course(s)
- Introduction of Fellowship Programme in Management
- Introduction of Supernumerary Seats for Foreign Nationals/ Overseas Citizen of India (OCI)/ Persons of Indian Origin (PIO)/ Children of Indian Workers in Gulf Countries
- Introduction of seats for Non Resident Indian(s)
- Change in name of the Course(s)/ Reduction in Intake/ Closure of Programme(s) and/ or Course(s)
- Change in name of the Institution or Affiliating University/Board

Please number all copies of documents as given below:

Your Regional office code	Your Application Id	Annexure No.	Sr No. as in Annexure 17	Page No. (3 digits)
---------------------------	---------------------	--------------	--------------------------	---------------------

E.g. consider numbering an affidavit (comprising of 2 pages), which is sr. no. 2 in annexure 16,

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W	R	O	1	-	1	1	2	3	4	5	6	7	1	7	.	1	0	0	2	0	0	1
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

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Application Report - Part 1



Application Status: **Submitted**
Application Sub-Status: **Scrutiny Scheduled**

Report Generated on :-21/02/2019

Provide index page on top of set of documents as follows,

Region – WRO		Application ID : 1-11234567	
Annexure No.	Sr. No. as in annexure 18 (2 digits)of documents which are being submitted now	Page No. (3 digits)	
		From	To
17.10	02	001	002
17.10	03	001	005

Regional Office codes

Eastern	ERO	North-West	NWR	South Central	SCR	South- West	SWR
Northern	NRO	Central	CRO	Guwahati Camp Office	ERO	Southern	SRO
Western	WRO	Central Camp office Vadodra	CRO	South West Camp office	SWR		

Important Note for Payments:

- Institutions which do not follow the AICTE guidelines shall be responsible for rejection/ delay in updation of their application and neither AICTE nor the Collecting Bank shall be responsible for any such consequence."
- No DD / Cheque / PO to be sent to either Head Office / Regional Office of AICTE. Such payments shall not be processed and the applications are liable to be rejected.

Note: Please submit the hard copy of this Report to Regional Officer only if Application status is "Submitted" and Application Substatus is "Payment Received" / "Payment Not Applicable" – **IN CASE OF GOVT/GOVT. AIDED/ CENTRAL/STATE UNIVERSITY DEPT**

**All the Dates in the Report are in dd/mm/yyyy format.

**NA refers to Not Applicable

Application Report - Part 1



Application Status: **Submitted**
Application Sub-Status: **Scrutiny Scheduled**

Report Generated on :-21/02/2019

Permanent Institute Id	1-475184201	Current Application No.	1-4261948007
Application Type	Extension-Expansion-Closure	AICTE File No.	EASTERN/2011/1-475184201
Institute Details			
Name of the Institute/University Department	INTERNATIONAL MANAGEMENT INSTITUTE, KOLKATA	Address of the Institute/University Department	2/4C, JUDGES COURT ROAD, ALIPORE
State/UT	West Bengal	District	SOUTH 24 PARGANAS
Pin	700027	AICTE Region	Eastern
Town/Village	KOLKATA	STD code	33
Land Phone No.	66529626	Email	v.kejriwal@imi-k.edu.in
Cell No.	Data Not Provided by the Institute 9007073000	Alternate Email	v.kejriwal@outlook.com
FAX No.	66529618	Website	www.imi-k.edu.in
Institute Type	Unaided - Private	Women Only Institute	No
Type Of Minority	Data Not Provided by the Institute	Name of the Minority	NA
Minority Institute	No	Minority Name, if Linguistic	NA
PAN	AABTA8025E	Primary Bank Account No.	331-0-512264-7
Bank Name	STANDARD CHARTERED BANK	IFSC No.	SCBL0036008
Approval Year of First Course	2011	Date of First Approval by AICTE	03/08/2011

Questionnaire for Existing Institutes

Sr. No.	Particulars	Details Provided by Institute
Question 1		
(i)	Do you wish to apply for "Only Extension of Approval (EOA) for 2019-20"?	No
Question 2		
(i)	Do you have Autonomous Status (Academic Autonomy) as conferred by the Affiliating University?	No
(ii)	Autonomy Issued Date	NA
(iii)	Autonomy Expiry Date	NA
(iv)	Autonomy Conferred by	NA
(v)	Order of Conferment	NA
Question 3		
(i)	Do you have a valid NBA Accreditation? (Course should be accredited by NBA and Validity of Accredited Courses should be on or after 10 th Apr,2018)	Yes
(ii)	No of courses against which valid NBA Accreditation is present	1
(iii)	Do you wish to apply for University Name Change?	No
(iv)	Whether your Institute is Under Submission Scheme?	Data Not Provided by the Institute
(v)	At the time of 1st Approval where your Institute was located?	Data Not Provided by the Institute
Question 4		
(i)	Do you wish to apply for Restoration? (Applicable ONLY to the Institutes where EoA for 2017-18/2018-19 granted with Punitive Action. No Admission issued Institutes need not have to answer this question.)	No
(ii)	Do you wish to apply for Closure of Institute?	No
(iii)	Do you wish to apply for Conversion from Diploma to Degree or Vice-Versa?	No
(iv)	Whether your institution wish to apply for Merger of Courses ('ENGINEERING AND TECHNOLOGY' ONLY)?	No
(v)	Whether your Institution is willing to add a New Program or New Level in existing Program?	Yes
(vi)	Whether your institution wish to add New Course at Diploma level under existing UG Pharmacy Program or Vice-Versa?	No
(vii)	Whether your Institute wishes to apply for conversion from PGDM to MBA ('MANAGEMENT' ONLY)?	No
(viii)	Whether your Institute wishes to apply for Change of Shift from Second to First?	No
(ix)	Whether your Institute wishes to apply for Course Name Change?	No
(x)	Do you wish to apply for MBA to MCA Conversion or Vice Versa?	No
(xi)	Whether your Institution is willing to convert existing direct 2nd Year division in Engineering & Technology and/or MCA courses into regular courses?	No
(xii)	Whether your institution is selected for Study in India Program by Govt. by India?	Yes
(xiii)	Whether your Institution has got affiliation from university or DTE or Board? (Applicable for Only 2018-2019 Approved New Institutes(Excluding Deemed to be (Universities))	Data Not Provided by the Institute
(xiv)	Whether your Institution is going for Merger with other Institution(s) under the same Trust/ Society/ Company operating in the same Campus?	No

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

Application Report - Part 1



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Questionnaire		
Sr. No.	Particulars	Details Provided by Institute
(i)	Any Unaided Course(In case of Government Aided Institute)?	Yes
(ii)	Number of teaching faculty approved by University/Government?	0
(iii)	Are all approved teaching faculty being paid as per VI pay commission?	Yes
(iv)	Are all the teaching faculty, as per AICTE qualification?	Yes
(v)	Do you wish to apply closure of Institute?	No
(vi)	Type of Institute Closure Requested?	NA
(vii)	Percentage Grant/Funds Received from Government?	0
(viii)	Whether Institute is operating from Permanent Site/Temporary Site?	Permanent Site
(ix)	Whether mandatory disclosure is uploaded in Institute's website?	Yes
(x)	Whether the Institute following ICAI(Institute of Chartered Accountants of India) Accounting Formats?	Yes
(xi)	Fees to be charged, Reservation policy, Admission policy and Document retention policy are duly approved by State Govt?	No
(xii)	Fees to be charged, Reservation policy, Admission policy and Document retention policy are duly approved by Affiliating Board/University?:	No
(xiii)	Fees to be charged, Reservation policy, Admission policy and Document retention policy are uploaded in Institute's Website?	Yes
(xiv)	Whether List of faculty along with details and other data uploaded/updated on the institute web Portal?	Yes
(xv)	Courses/Approved Intake displayed at the entrance of the Institute?	Yes
(xvi)	Is the Cafeteria shared among other Institutes?	No
(xvii)	Is Library and Reading Room shared among other Institutes?	No
(xviii)	Is the Computer Centre shared among other Institutes?	No

Application Details		
Sr. No.	Particulars	Details Provided by Institute
(i)	Change of Institute Site	No
(ii)	Increase in Intake / Application for New Course	No
(iii)	Closure of Course / Reduction in Intake	No
(iv)	PIO/FN/Gulf quota Approval status/OCI	No
(v)	NRI	Yes
(vi)	Change of Name of the Institute	No
(vii)	Old Name of the Institute	NA
(viii)	New Institute Name	NA
(ix)	Conversion of Women's Institution into Co-Ed Institution	No
(x)	Conversion of Co-ed Institution into Women Institution	No
(xi)	Introducing a Twining Program with an AICTE approved Indian Institution	No
(xii)	Introduction of New/Integrated Course	No

Payment Details								
Sr.No.	Payment Id	Mode of Payment	Bank Transaction Id	Transaction Id	Receipt Flag	Part Payment Amount	Total Amount	Transaction Date
1		CIB (ICICI Only)	1640452939		Y	100000	100000	11/02/2019

Details about Parent Organization(Trust/Company)			
Name of the Parent organization	ALIPORE INSTITUTE OF MANAGEMENT AND TECHNOLOGY	Address	DUNCAN HOUSE, 31, N S ROAD,
Town/Village	KOLKATA	State/UT	West Bengal
District	KOLKATA	Pin Code	700001
Website	www.imi-k.edu.in	Type of the Organization	Society
Registered with	WEST BENGAL SOCIETIES REGISTRATION ACT, 1961	Registration Date	29/12/2005

Details about Contact Person					
Title	Mr.	First Name	VIVEK	Last Name	KEJRIWAL
Address	2/4C, JUDGES COURT ROAD, ALIPORE		Town/Village	KOLKATA	
State/UT	West Bengal		District	SOUTH 24 PARGANAS	
Pin Code	700027		Designation	OPERATIONS	
Cell No.	9007073000		Alternate Cell No.	Data Not Provided by the Institute	
Email	V.KEJRIWAL@imi-k.edu.in		Alternate Email Address	Data Not Provided by the Institute	
STD Code	33	Land Phone No.	66529626	Fax No.	66529618

Land Details			
Location	Mega and Metro	North Eastern States/Land in	No

Date of Signature(dd/mm/yyyy)

Seal of Institute

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No. of pieces of Land	1	Hilly Area	
Land registered with	GOVERNMENT OF WEST BENGAL	Max distance in farthest pieces	NA
Land ownership details	Government Lease	Land Piece Area 1 in acres	2.71
Total area in acres	2.71	Land Piece Area 2 in acres	NA
Land Registration Date	25/04/2007	Land Piece Area 3 in acres	NA
Land Use Certificate date	20/02/2006	Land Use Certificate issued by	GOVERNMENT OF WEST BENGAL, URBAN DEVELOPMENT DEPARTMENT
Mortgage Details(if any)	No	Latitude and Longitude	Latitude - 22, 31, 33 Longitude - 88, 19, 32
FSI		Purpose of Mortgage	No
Additional land for Merger or New Program		Build Up Area(Sqm)	22971.697
		Data Not Provided by the Institute	

Other Land Details

Sr. No.	1	Land Registration No.	Book I Vol I Page 1 to 13 Deed No. 5089 Year 2007
Date of Registration	18/06/2007	Area of Land (acres)	2.71
Khasra Number	123456	Plot Number, Survey Number, etc	2/4C
Land Situated At	Alipore	Land Registered in the name Of	Alipore Institute of Management & Technology
Type of Ownership (Sale deed/ Gift deed/Govt/Private Lease)	Government lease	Land Use Certificate Issued	Yes
In case of Private Lease- Name of the Leaser		Name of the Lessee	
Owner of the land (In whose name last sale deed was made)			
Land Use Certificate Issuing Authority	GOVERNMENT OF WEST BENGAL, URBAN DEVELOPMENT DEPARTMENT	Is the Land Mortgaged	No
Details of Land If the Land is Mortgaged	Data Not Provided by the Institute	Land required at the time of First AICTE approval(In Acres)	.5
Land available at the time of First AICTE approval(In Acres)			2.71

Building Details

Building Status	Available	Total built up Area(Sqm) Planned	26110.83
Total built up Area(Sqm) ready	17709.35	Total Carpet Area(Sqm)- Instructional-ready	7684
Total Carpet Area(Sqm) Administrative-ready	4768	Total Carpet Area (Sqm)- Amenities-ready	17709
Access and Circulation Area (Sqm)	2610	Activities in the building other than courses approved by AICTE	NONE
Whether Toilet Area is maintained as per National Building Code (NBC) Norms?	Yes	Whether Access and Circulation Area is maintained as per National Building Code (NBC) Norms?	Yes

Funds Position for Building Construction(Rs in Lakhs)

Loans:	0	Own Share:	7500000	Funds allocated:	7500000
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Other Building Details

Sr. No.	1	Building No.	01	Building Name	Main Building
Sanctioned Built up Area(Sqm)	26090.25	Constructed Built up Area (Sqm)	26090.25	Approved Carpet Area Instructional (Sqm)	1264.76
Constructed Carpet Area Instructional (Sqm)	1264.76	Approved Carpet Area- Administrative (Sqm)	909.11	Constructed Carpet Area Administrative (Sqm)	909.11
Approved Carpet Area-	1187.89	Constructed Carpet Area	1187.89	Total Area Approved	26090.25

Date of Signature(dd/mm/yyyy)

Seal of Institute

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Report Generated on :-21/02/2019

Amenities(Sqm)		Amenities(Sqm)		(Sqm)	
Total Area Constructed (Sqm)	26090.25	Activities Conducted in the Building	Academic	Non AICTE approved courses run in the Building (If Any)	None
Name of the Building Plan Approving Authority	Kolkata Municipal Corporation	Building Plan Approval Date	26/04/2010	Approval No.	B.P. NO. 2007090044 D/CASE NO. 01/Br/IX/D.G.(B)II

Programme and Courses

Sr. No.	1	Course Unique Id	1-1400489137	Programme	MANAGEMENT
Level	POST GRADUATE DIPLOMA	Course	POST GRADUATE DIPLOMA IN MANAGEMENT	Shift	1st Shift
FT/PT	FULL TIME	Started In	2011	Applying For	EoA Only
Course Duration	2	Current Intake (2018-19)	180	Applied for Intake(2019-20)	180
NRI	Applied to continue	University/ Board	None	PIO / FN / Gulf Quota Approval status OCI	Applied to continue
Twining Program Request	Not interested		NBA Accreditation status (As on 10th April, 2018)	Yes	

Sr. No.	2	Course Unique Id	1-3366394371	Programme	MANAGEMENT
Level	FELLOWSHIP	Course	FELLOWSHIP PROGRAMME IN MANAGEMENT	Shift	1st Shift
FT/PT	FULL TIME	Started In	2017	Applying For	EoA Only
Course Duration	3	Current Intake (2018-19)	5	Applied for Intake(2019-20)	20
NRI	Not interested	University/ Board	None	PIO / FN / Gulf Quota Approval status OCI	Not interested
Twining Program Request	Not interested		NBA Accreditation status (As on 10th April, 2018)	No	

Dual Degree/Integrated Course Details

Data not entered by Institute

Vocational Course Details

Data not entered by Institute

Instructional Area

Sr. No.	Programme	Level	Building No.	Building Name	Room Type	Room No.	Average Carpet Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
1	MANAGEMENT	POST GRADUATE	1	Main Building	Classroom	102	95.46	Ready	Ready	Ready	Ready
2	MANAGEMENT	POST GRADUATE	1	Main Building	Computer Laboratory	103	114.29	Ready	Ready	Ready	Ready
3	MANAGEMENT	POST GRADUATE	1	Main Building	Computer Laboratory	103A	100	Ready	Ready	Ready	Ready
4	MANAGEMENT	POST GRADUATE	1	Main Building	Seminar Hall	104	180	Ready	Ready	Ready	Ready
5	MANAGEMENT	POST GRADUATE	1	Main Building	Classroom	201	114.29	Ready	Ready	Ready	Ready
6	MANAGEMENT	POST GRADUATE	1	Main Building	Classroom	202	95.46	Ready	Ready	Ready	Ready
7	MANAGEMENT	POST	1	Main	Tutorial	203	33.06	Ready	Ready	Ready	Ready

Date of Signature(dd/mm/yyyy)

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Application Report - Part 1



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Report Generated on :-21/02/2019

	T	GRADUATE		Building	Rooms - PG						
8	MANAGEMENT	POST GRADUATE	1	Main Building	Tutorial Room	204	33.78	Ready	Ready	Ready	Ready
9	MANAGEMENT	POST GRADUATE	1	Main Building	Tutorial Room	205	33.78	Ready	Ready	Ready	Ready
10	MANAGEMENT	POST GRADUATE	1	Main Building	Classroom	241	95.46	Ready	Ready	Ready	Ready
11	MANAGEMENT	DIPLOMA	1	Main Building	Classroom	242	114.29	Ready	Ready	Ready	Ready
12	MANAGEMENT	POST GRADUATE	1	Main Building	Classroom	301	114.09	Ready	Ready	Ready	Ready
13	MANAGEMENT	POST GRADUATE	1	Main Building	Classroom	302	95.06	Ready	Ready	Ready	Ready

Instructional Area Common Facilities

Sr. No.	Building No.	Building Name	Room Type	Room Id	Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
1	01	Main Building	Library&Reading Room	100	258.9	Ready	Ready	Ready	Ready
2	01	Main Building	Computer Center	105	212.24	Ready	Ready	Ready	Ready

Administrative Area

Sr. No.	Building No.	Building Name	Room Type	Room Id	Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
1	01	Main Building	Office All Inclusive	106	85.07	Ready	Ready	Ready	Ready
2	01	Main Building	Office All Inclusive	107	82.36	Ready	Ready	Ready	Ready
3	01	Main Building	Principal Directors Office	108	31.52	Ready	Ready	Ready	Ready
4	01	Main Building	Central Store	109	31.1	Ready	Ready	Ready	Ready
5	01	Main Building	Pantry for Staff	110	11.41	Ready	Ready	Ready	Ready
6	01	Main Building	Exam Control Office	111	34.8	Ready	Ready	Ready	Ready
7	01	Main Building	Cabin for Head of Dept	117	13.98	Ready	Ready	Ready	Ready
8	01	Main Building	Placement Office	121	62.04	Ready	Ready	Ready	Ready
9	01	Main Building	Board Room	207	100	Ready	Ready	Ready	Ready
10	01	Main Building	Faculty Room	209	9.9	Ready	Ready	Ready	Ready
11	01	Main Building	Faculty Room	210	9.9	Ready	Ready	Ready	Ready
12	01	Main Building	Faculty Room	211	9.9	Ready	Ready	Ready	Ready
13	01	Main Building	Faculty Room	212	9.9	Ready	Ready	Ready	Ready
14	01	Main Building	Faculty Room	213	9.9	Ready	Ready	Ready	Ready
15	01	Main Building	Faculty Room	214	9.9	Ready	Ready	Ready	Ready
16	01	Main Building	Faculty Room	215	10.2	Ready	Ready	Ready	Ready
17	01	Main Building	Faculty Room	216	10.2	Ready	Ready	Ready	Not Ready
18	01	Main Building	Faculty Room	217	10.2	Ready	Ready	Ready	Ready
19	01	Main Building	Faculty Room	218	9.9	Ready	Ready	Ready	Ready
20	01	Main Building	Faculty Room	219	9.9	Ready	Ready	Ready	Ready

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

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21	01	Main Building	Maintenance	220	11.97	Ready	Ready	Ready	Ready
22	01	Main Building	Housekeeping	221	11.97	Ready	Ready	Ready	Ready
23	01	Academic Block	Department Office	256	20	Ready	Ready	Ready	Ready
24	01	Academic Block	Security	G-4	11.95	Ready	Ready	Ready	Ready

Amenities Area

Sr. No.	Building No.	Building Name	Room Type	Room Id	Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
1	Data Not Provided by the Institute	Data Not Provided by the Institute	Toilet	1100	275.39	Ready	Ready	Ready	Ready
2	Data Not Provided by the Institute	Data Not Provided by the Institute	First aid cum Sick Room	206	10.26	Ready	Ready	Ready	Ready
3	Data Not Provided by the Institute	Data Not Provided by the Institute	Stationery Store	222	10.2	Ready	Ready	Ready	Ready
4	Data Not Provided by the Institute	Data Not Provided by the Institute	Girls Common Room	G-1	197.2	Ready	Ready	Ready	Ready
5	Data Not Provided by the Institute	Data Not Provided by the Institute	Boys Common Room	G-2	138.84	Ready	Ready	Ready	Ready
6	Data Not Provided by the Institute	Data Not Provided by the Institute	Cafeteria	G-3	255	Ready	Ready	Ready	Ready

Circulation Area

Sr. No.	Building No.	Building Name	Room Type	Room Id	Area (Sqm)	Flooring	Wall & Painting	Elec & lighting	Furniture & Fixtures
1	01	Main Building	Other Areas (in Sq m)	2621.76	Yes	Ready	Ready	Ready	Y

Laboratory Details

Sr. No.	Programme	Level	Course	Building No.	Building Name	Name of Lab	Yearly Budget (E) (Rs)	Yearly Budget (C)(Rs)	Investment till Date (Rs)	Research Lab?
1	MANAGEMENT	POST GRADUATE	POST GRADUATE DIPLOMA IN MANAGEMENT	1	Main Building	LANGUAGE LABORATORY	20	5000	1000000	Yes

Library Books

Sr. No.	Programme	Titles	Volumes	No. of Journals Published Abroad	No. of Journals Published in India	No. of e-Book Titles	No. of e-Book Volumes
1	MANAGEMENT	6533	7000	20	52	0	0

Library Facilities

Sr. No	Working Hrs.	E journal Subscription	Annual Budget (Rs)	Area in Sqm	Library Networking	Bar Code or RF Tab book	Reprographic Facility	Reading Room Capacity	Multimedia PCs (No.)	Library Management Software

Date of Signature(dd/mm/yyyy)

Seal of Institute

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Application Report - Part 1



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						handling			(No. of Students)		
1	9 AM to 9 PM	EBSCO BUSINESS SOURCE COMPLETE	1000000	156.90	AVAILABLE	Yes	Y	100	10	Yes	

e-Journal Declaration

Status of declaration check box

BY CLICKING THIS CHECK BOX THE INSTITUTE HEREBY DECLARES THAT IT HAS SUBSCRIBED FOR ALL THE REQUIRED E-JOURNALS AS MENTIONED IN APPROVAL PROCESS HANDBOOK 2019-2020.

Yes

Computational Facility

Sr. No	Legal System Software	Legal Application Software	Internet Bandwidth in Mbps	Internet Contention Ratio	PCs/Laptop exclusively available to students	PCs/Laptop available in Administrative Office	No. of PCs/Laptop available in Library	No. of PCs/Laptop in language lab	PCs/Laptop available to Faculty Members	Printers available to student
1	2	24	100	1:1	120	40	4	32	28	18

Hostel Facility

Sr No.	No. of rooms having Single bed/room & Area of room in sq.m.	Building No.	Name of Building	No. of rooms having Double/Two bed/room & Area of room in sq.m.	Building No.	Name of Building	No. of rooms having Triple/Three bed/room & Area of room in sq.m.	Building No.	Name of Building	No. of rooms having Four bed/room & Area of room in sq.m.	Building No.	Name of Building
1	Boys 147 & 2541.79	2	Hostel Block	30 & 200	2	Main Building	0 & 0	0	0	Boys 0 & 0	0	0
2	Girls 52 & 823.27			&			&	Hostel Block		Girls &		

Operational Funds

Bank Name	Account No.	Bank Statement Date	Cash Balance
STANDARD CHARTERED BANK	22231840523	Data Not Provided by the Institute	6500000
STANDARD CHARTERED BANK	33105122647	Data Not Provided by the Institute	19731560

Financial Details(in Rs)

Funds/ Grants from Central Government	0	Funds/ Grants from UGC	0
Funds/ Grants from Student Fees	87912000	Funds/ Grants from Donations	0
Funds/ Grants from State Government	0	Funds/ Grants from Other Bodies	0
Funds/ Grants raised from Other Sources/ Internal Revenue	18651000	Salary to the Teaching Staff	26402000
Remuneration to Visiting/Guest Faculty	1877000	Salary to Non-teaching Staff:	9654000
Library (Investments)	7654000	Equipment (Investments)	500000
Building Maintenance Expenses	31984000	Other Expenditure (if any)	29224000

Company/Industry Details

Are you a Company/Industry wishing to set up a new Institute?:		No	
Type of Company/Industry:	NA	Is the company having Minimum 100 Cr Turnover for the last 3 years? (Attach supporting documents):	NA
Company/Industry PAN No.:	NA	Company/Industry TAN No.:	NA

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

Application Report - Part 1



Application Status: **Submitted**
 Application Sub-Status: **Scrutiny Scheduled**

Report Generated on :-21/02/2019

Company/Industry Registered Address:	NA	Company/Industry Year of Registration:	NA
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Ombudsman/Grievance Details			
Grievance Committee Appointment	Yes	OMBUDSMAN Appointment	Yes

Ombudsman Appointment/Grievance Committee Details

Data not entered by Institute

Anti-Ragging Related Details Provided by the Institute

1	Constitution of Anti-Ragging Committee	Yes
2	Constitution of Anti-Ragging Squad	Yes
3	Undertaking obtained from all Students	Yes
4	Appointment of Counselors	Yes
5	Undertaking obtained from parents of all the students	Yes
6	Undertaking obtained from students staying in Hostel	Yes
7	Undertaking obtained from parents of students staying in Hostel	Yes

Anti-Ragging Committee/Squad Details

Data not entered by Institute

Renewable Energy Related Details/Conservation of Energy Details

Sr. No.	Particulars	Details Provided by Institute
1	Total land available (in Sqm.)	10967
2	No. of buildings with roof tops	1
3	Annual electricity consumption (No. of units) during previous financial year	1052631
4	Electricity Bill-Average rate per unit paid during previous financial year (Rs. / unit) & No. of units used	9.5
5	Renewable Energy, if any, used at present	No
6	Land available for placing solar photovoltaic panels (in Sqm.)	0
7	Total approximate roof- top area available for placing solar photovoltaic panel (in Sqm.)	500
8	Whether a policy has been adopted to use only LED lamps ?	Yes
9	Remarks	Data Not Provided by the Institute

Other Facilities

All Weather Approach (Motorized Road)	Yes	Backup Electric Supply	Yes
Barrier free Environment	Yes	CCTV Security	Yes
ERP Software	Yes	Electric Supply	Yes
General Insurance	Yes	Group Insurance	Yes
Institution Web Site	Yes	Insurance for Students	Yes
Internal Quality Assurance Cell	Yes	Fire and Safety Certificate	Yes
Media Cell	Yes	Backup Electric Supply	Yes
Medical & Counseling facilities	Yes	Notice Boards	Yes
Public Announcement System	Yes	Potable Water Supply	Yes
Post & Banking/ATM	No	Projectors in Classrooms	Yes
Sewage Disposal System	Yes	Staff Quarters	No
Sports facilities	Yes	Auditorium	Yes
Intellectual Property Right Cell	Yes	Innovation Cell/Club	Yes
Telephone & FAX	Yes	Transport Facility	No
Vehicle Parking Facility	Yes	First Aid Facility	Yes
Rain Water Harvesting	Yes	Solar Power Systems	No
Appointment Of Student Counselor	Yes	Establishment Of Anti Ragging Committee	Yes
Establishment Of Committee For SC/ST	Yes	Provision to watch MOOCS Courses through Swayam	Yes
Implementation of Unnat Bharath Abhiyan:	Yes	Institution-Industry Cell:	Yes
Implementation of examination reforms	Yes	Implementation of Startup Policy	Yes
Implementation of mandatory Internship policy for students	Yes	Implementation of teacher training policy	Yes
Participation in the National Innovation Ranking	Yes	Group Accident Policy to be provided for the employees	Yes
Stand Alone Language Laboratory (Minimum 25 PCs/Laptop up to total intake of 1000.Further additional 25 PCs/Laptop per intake of 1000):			Yes
Safety Provisions including fire and other calamities			Yes

Application Report - Part 1

Application Status: **Submitted**
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Report Generated on :-21/02/2019



Establishment of Internal Complaint Committee (ICC) Committee As per section 4 of Sexual Harassment of Women at Workplace(Prevention, Prohibition and Redressal) Act, 2013	Yes
Establishment of Grievance Redressal Committee in the Institute and Appointment of OMBUDSMAN by the University	Yes
Digital Payment for all Financial Transactions as per MHRD Directives	Yes
Compliance of the National Academic Depository(NAD) as per MHRD Directives	Yes
Display Board within the premises as well as in the Website of the Institution Indicating the Feedback Facility of Students and Faculty Available in the AICTE Web Portal	Yes
Implementing Food Safety and Standard Act,2006 in the Institution	Yes
Implementation of Schemes Announced by MHRD	Yes
Offering of Skill Development Courses Approved by the Council	No
Participation in the National Institutional Ranking Framework(NIRF)	Yes
Fabrication Facility Laboratory(FABLAB) Tinkering Laboratory/Innovation Laboratory	No
Waste Management and Environment Improvement Measures to Ensure a Sustainable Green Campus	Yes
Copies of AICTE Approvals (LOA and EOA of subsequent years)obtained since Inception of Institution till date shall be placed in the Website of the Institution	Yes
Applied for Membership of National Digital Library	Yes
Establishment of Online Grievance Rederssal Mechanism	Yes
Whether the institution has implemented Safety and Security measures in the Campus?	Yes
Availability of quality sanitary napkins through sanitary napkin vending machines and ensuring safe and environment friendly disposal of used sanitary napkin through sanitary napkin incinerator	No
In the Class Rooms available, at least ONE shall be a Smart Class Room per Department	Yes
Training and Placement Cell with budget allocation proof of 1% of the total Institutional budget	Yes
Whether your Institution has introduced online Aadhar linked Biometric attendance for regular faculty members?	Yes
Display of Course(s) and "Approved Intake" in the Institution at the entrance of the Institution. Course(s) taken through duly recognized MOOCs shall be used as Supplementary Course(s)	Yes
Efforts to encourage Final Year students to appear GATE examination	No
Display of information submitted to AICTE (including the accreditation status and Board of Governors) along with mandatory disclosures in the Web site of the Institution	Yes



DECLARATION
BY THE PRINCIPAL/DIRECTOR/REGISTRAR OF THE INSTITUTE/UNIVERSITY DEPARTMENT

I, as the Head of the Institution, hereby declare that:

- a) I have carefully gone through the AICTE Regulations Notification dated on 30th November, 2016, published in the Gazette of India - Extraordinary Part III, Section- 4 and its amendment 05th December 2017 also the various provisions mentioned in the Approval Process Hand Book 2019-20.
- b) I am fully aware of the data uploaded by me in respect of my institute on the web portal.
- c) I am aware that there is no provision for correction of data, alteration of data, subsequent editing and appeal etc. for the online application once uploaded on the web portal.
- d) I am also aware that application for seeking Extension of Approval(EOA), Increase/Reduction of intake, Addition of new courses, Change of site, Closure of course, Supernumerary Seats under PIO/FN/Gulf quota Approval status/OCI, NRI, Change of name, and Conversion of women institute into Co-ed institute and vice versa (as applicable), shall be processed as per relevant provisions enumerated in the Approval Process Hand Book 2019-20.
- e) I am aware of the Deficiencies (if any) pointed out in the Report generated online, based on the factual data uploaded by my institute on the portal.
- f) I am also aware that Institute is eligible for grant of Extension of Approval to the Existing Institutions, Extended EoA(if Applicable as per APH 2019-20), only on fulfillment of prescribed norms & requirements as mentioned in the Approval Process Hand Book 2019-20.

Signature of Principal/Director/Registrar

Name :

Seal/Stamp of the Institute/University Department