

**Minutes of the 1<sup>st</sup> Meeting of IQAC, IMI Kolkata**  
**August 30, 2020 at 03:00 pm via Video Conferencing**

Members present

1	Professor Arindam Banik	Chairperson
2	Dr. Rohit Singh	Coordinator
3	Professor Paramita Mukherjee	Member as Professor, IMI K
4	Professor Tirthankar Nag	Member as Professor, IMI K
5	Dr. Sahana Roy Chowdhury	Member as Associate Professor, IMI K
6	Dr. Chanchal Chatterjee	Member as Associate Professor, IMI K
7	Dr. Rajashri Chatterjee	Member as Associate Professor, IMI K
8	Professor Pradip K Bhaumik	Member from Management and distinguished academician
9	Ms. Solanki Sengupta	Member as Librarian, IMI K
10	Mr. Dinesh Upadhyay	Member as Head, IT
11	Ms. Kirti Tantia	Member as PGDM student
12	Ms. Sanjukta Bagchi	Member as PGDM student
13	Mr. Abhishek Pal	Member as Alumni
14	Mr. Piyush Pagaria	Member as Alumni
15	Mr. Shoummo Acharya	Member as employer and industrialist

Special Invitee

Professor Mohua Banerjee  
Professor Rachana Chattopadhyay

Member Secretary

Ms. Amrita Datta, Executive (Research and Publications)

- Agenda:
1. Topic for conference or workshop as a quality initiative to be decided
  2. Feedback Mechanism at IMI Kolkata
  3. Indexing of IMI Konnect and Journal of Operations and Strategic Planning in UGC care list

Highlights of the Meeting:

1. The Chairperson greeted every one present at the meeting.
2. The Coordinator apprised the members regarding the purpose and functions of IQAC.



3. Regarding the first agenda, the members decided that conferences, panel discussions or seminars to be organised by IMI Kolkata may be considered as a quality initiative by IQAC. As part of the quality initiatives, it was further decided that during this academic year, IMI Kolkata would conduct one Management Conclave and if possible, FDPs or workshops.
4. Regarding the second agenda, it was mentioned that IMI Kolkata has a system of feedback from different stakeholders already in place. The feedback of parents is also being initiated. The members discussed the format for collection of parents' feedback. Members suggested that the possible concerns that parents may have related to COVID scenario may also be included.
5. Regarding the third agenda, the brief details of IMI *Konnnect* and *Journal of Operations and Strategic Planning* were presented. Considering the parameters of UGC Care list all members of IQAC present approved that the Institute may go ahead with the application process of indexing for the UGC CARE list.
6. The Coordinator ended the meeting by thanking the members for their participation.

Signature of Coordinator  
(Professor Paramita Mukherjee)

Signature of Chairperson  
(Professor Mohua Banerjee)