

Academic Cooperation Agreement
between
Emporia State University, Emporia, Kansas, U.S.A.
and
International Management Institute Kolkata, Kolkata, West Bengal,
India.

FOR ACADEMIC EXCHANGES AND FACULTY MOBILITY

Emporia State University, (hereafter ESU), located on 1 Kellogg Circle, Emporia, KS 66801 United States of America and the International Management Institute Kolkata (hereafter IMIK), located on 2/4 C Judges Court Road, Alipore, Kolkata 700027 wish to enter into an agreement for academic and scientific cooperation, including student and faculty mobility.

1. Scope of the Cooperation

The Agreement involves the field of business management and business education, which is common to both institutions. The cooperation may take the form of various types of activities, for example:

- Faculty exchanges for teaching and research
- Short-term programs for ESU students and IMIK students
- Joint scientific/academic seminars and workshops
- Joint publications
- Cooperation in research
- Cooperation assisted by technology, in students' seminars, competitions, and joint projects.

2. Faculty and Staff Exchange

2.1.

Depending on the availability of funds, members of research, teaching or administrative staff may be invited to the host institution for a short-term visit to carry out teaching, research or administrative tasks. Typically, the duration of the exchanges may vary from one to four weeks. The home university agrees to maintain its staff/faculty member on full salary during the period of the exchange.

2.2

The visiting faculty member must be nominated by the home institution and approved by the host institution. Furthermore, both parties will discuss and approve suitable timing, goals and the activities that will be part of this exchange. Upon written approval from both parties, the host institution will designate an academic department or administrative unit to work with the visiting scholar.

The host institution will provide workspace and access to library and other campus facilities. Similarly, the host university will assist the incoming scholar in finding adequate accommodation.

2.3

In principle, traveling expenses from the home country and back will be covered by the home institution. The terms regarding accommodation and daily allowance inside the host country will be negotiated on a case-by-case basis and agreed upon in writing prior to the commencement of the visit. Both parties shall endeavour to find external funding to support staff and student mobility.

3. Short-term Programs for ESU and IMIK students

3.1

IMIK agrees to host ESU students for a short-term, intensive academic experience in India. Details of the program (i.e. dates, costs, type of lectures, excursions and logistical support) will be negotiated in advance and in writing, prior to the recruitment of students. Students will attend IMIK under the supervision of an ESU faculty member and will cover all the expenses associated with the experience. IMIK is not expected to fund any of the costs associated with the short-term program for ESU students.

3.2

Should a short-term study abroad be planned in collaboration with IMIK, IMIK agrees to organize both the logistical and academic aspects of the program for its entire duration.

3.3

ESU agrees to host IMIK students for a short-term, intensive academic experience in U.S.A. in future as and when such programs are planned. Details of the program (i.e. dates, costs, type of lectures, excursions and logistical support) will be negotiated in advance and in writing, prior to the recruitment of students. Students will attend ESU under the supervision of an IMIK faculty member and will cover all the expenses associated with the experience. ESU is not expected to fund any of the costs associated with the short-term program for IMIK students.

3.4

Should a short-term study abroad be planned in collaboration with ESU, ESU agrees to organize both the logistical and academic aspects of the program for its entire duration.

4. Terms of Cooperation

The terms of cooperation for activities, other than the short-term program for students, implemented under this Agreement, including the financial aspects and obligations, shall be mutually discussed and agreed upon in writing prior to the initiation of the activity. Any such agreements entered into, as outlined above, shall bear reference to this Agreement. Collaborating institutions will work together to identify and secure external funding for the cooperation activities. In the absence of external funding, the parties will be responsible for their own costs.

5. Liaison Officers

Each institution shall designate liaison officer/liaison officers for this agreement. The liaison officers will be responsible for coordinating the specific aspects of the cooperation, as well as for advising and assisting students, in cooperation with the international office of the host institution. The designated liaison officers for this agreement are:

For ESU:
Office of International Education

For IMIK :
Office of Research and International Relations

6. Duration and Terms of the Agreement

This Agreement will become effective with the signatures of the official representatives of each institution. It will remain valid for a period of five (5) years with the understanding that the appropriate authorities of either party may terminate this Agreement with a written notice to the other party, six months before termination. The Agreement is renewable and it may be amended by mutual written consent of the two parties. This Agreement is written and signed in four identical copies in English, all having equal force.

The parties agree to protect the confidentiality of student records. For ESU, this includes the Family Educational Rights and Privacy Act (FERPA/Buckley Amendment) and shall release no information absent written consent of the student unless required to do so by law.

Both parties subscribe to the policy of equal opportunity and will not discriminate on the basis of gender, age, disability, race, color, religion, marital status, veteran's status, national or ethnic origin, or sexual orientation. In the case of ESU, as a U.S.A.-based University, this policy includes Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act.

Each party shall defend and hold the other institution, its agents, employees and Board harmless from any dispute. Furthermore, each party agrees to seek and exhaust by all means amicable solutions should any conflict arise between the parties.

FOR EMPORIA STATE UNIVERSITY

**FOR INTERNATIONAL MANAGEMENT
INSTITUTE KOLKATA**

Allison Garrett

Signature

Dr. Allison Garrett, President

Name

Date

John Rich

John Rich

Signature

Dr. John Rich, Interim Dean
School of Business

Date

April 1, 2016

Arindam Banik

Signature

Dr. Arindam Banik, Director

Name

Date



Tirthankar Nag

Signature

Dr. Tirthankar Nag,
Dean (Research & International Relations)

Date

April 19, 2016



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