

MEMORANDUM OF UNDERSTANDING
between
PARIS-EST MARNE-LA-VALLÉE UNIVERSITY (France)
and
INTERNATIONAL MANAGEMENT INSTITUTE
KOLKATA (India)

Reference: 17CTR411

The present Memorandum of Understanding between:

PARIS-EST MARNE-LA-VALLÉE UNIVERSITY,
established in 5, Boulevard Descartes, Cité Descartes, Champs-sur-Marne,
77454 MARNE-LA-VALLÉE Cedex 2, France,
represented by its President, Pr. Gilles ROUSSEL,

and

INTERNATIONAL MANAGEMENT INSTITUTE KOLKATA,
established in 2/4C Judges Court Road, Alipore, Kolkata-700027, India
represented by its Assistant Professor, Dr. Sahana ROY CHOWDHURY,

has been drawn up in accordance with respective national standards. In order to establish, pursue and deepen their cooperation and scientific relations in view of contributing to the development of Research and Higher education, it is hereby agreed that:

Article 1: Purpose of the Memorandum of Understanding

The two aforesaid Universities agree to collaborate in the following domains:

- joint research activities,
- faculty exchanges,
- student exchanges,
- doctoral student exchanges and joint supervision of doctoral theses,
- student intern exchanges,
- mutual information on curricula and research,
- exchange of scientific or technical publications,
- joint publication of research results and teaching materials,
- organization of common courses and seminars.

This cooperation may be extended to other domains in the future.

Article 2: Specific clauses regarding the Memorandum of Understanding

Any plans for future cooperation in a given academic field shall result in a written amendment referring to the present Memorandum of Understanding.

Article 3: Means of implementation

The two Universities shall be held responsible for obtaining necessary funding for the development of projects undertaken within the framework of the present Memorandum of Understanding.

Financial arrangements shall be noticed in an amendment.

If need be, financial arrangements shall be submitted to the appropriate authorities for approval.

Article 4: Persons in charge of the cooperation

The two persons in charge of this cooperation are:

For Paris-Est Marne-la-Vallée University:

Prof. Frédéric TOUMAZET Vice-President for international relations and partnerships.

Email: Frederic.toumazet@u-pem.fr

For International Management Institute Kolkata:

Assistant Professor, Dr. Sahana ROY CHOWDHURY,

Email: s.roychowdhury@imi-k.edu.in

Article 5: Confidentiality and intellectual property

5.1. Each party commits itself to consider confidential any information provided by the other party (documents, systems, software, skill, methods, knowledge etc.) and to use those only upon the application of the present Memorandum of Understanding and its possible amendments.

5.2. Each party is the owner of the results obtained by its own means during the present Memorandum of Understanding and its possible amendments, copyrightable or not by a right of intellectual property. Each party decides on its own the measures of valorisation and protection to be taken.

Article 6: Use of names and logos

Each party can mention, in its communication related to the present Memorandum of Understanding, the name of the other party and can use, with the other's agreement, the logo of the university.

Article 7: Dispute

In case of any dispute concerning the interpretation or the running of the present Memorandum of Understanding, the signatories commit themselves to attempt an amicable

conciliation. In the event of failure of such a procedure, Tribunals of both parties will be called upon.

Article 8: Duration

The present Memorandum of Understanding covers an initial period of five (5) years. It may be renewed by common and express written consent for a consecutive five (5) year period in accordance with respective institutional procedures.

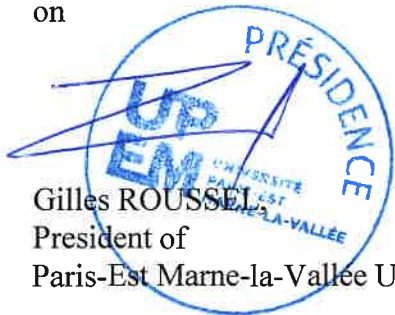
Article 9: Changes - Cancellation

During its execution, either party may request changes to and/or cancellation of the present Memorandum of Understanding by giving three (3) months' prior notice.

Article 10: Language(s) – Introduction date

This Memorandum of Understanding has been issued in two (2) original copies in English. The Memorandum of Understanding shall take immediate effect upon signature by the two parties.

Signed in Champs-sur-Marne,
on



Gilles ROUSSEL,
President of
Paris-Est Marne-la-Vallée University

Signed in Kolkata
on



Sahana ROY CHOWDHURY,
Assistant Professor of
International Management Institute
Kolkata



Erasmus+ Programme

Multilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

1

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year
Start of validity	[2021/2022]
End of validity	[2027/2028]

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
Université Gustave Eiffel	F PARIS483	Ms. Camille DULOR Head of International Relations Office Tel : +33 1 71 40 81 82 Camille.Dulor@univ-eiffel.fr Ms. Agnès JULLIEN Vice-President International international@univ-eiffel.fr 5 boulevard Descartes – Champs-sur-Marne 77454 Marne-la-Vallée Cedex 2 FRANCE	General Information: https://www.univ-gustave-eiffel.fr/ Course catalogue: https://formations.univ-gustave-eiffel.fr/ ³
International Management	Kolkata (India)	Dr. Sahana Roy Chowdhury Associate Professor	https://www.imik.edu.in/

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

³ Erasmus students may choose courses in “Licence”, “Diplôme universitaire de Technologie”, “Master” and “Diplôme d’ingénieurs”. The list of courses appear under the tab “Enseignements”. (Note: ERASMUS students cannot choose classes in “Licence professionnelle”).

Institute Kolkata (IMI-K)		(Economics), IMI-K Faculty Coordinator, IMIK- Université Gustave Eiffel Learning Mobility Program s.roychowdhury@imi-k.edu.in Mobile Ph: +919873835021 2/4 C, Judges Ct Rd, Alipore, Kolkata 700027, West Bengal,INDIA	
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B. Mobility numbers⁴ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]
F PARIS483	IMI-K (India)	041	Business and administration	2 nd	3 students	15 months / academic year
IMI-K (India)	F PARIS483	041	Business and administration	2 nd	3 students	15 months / academic year

Short-term blended mobility option for students

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
F PARIS483	IMI-K (India)	041	Business and administration	3 teachers	30 days (min. 8 teaching hours/week)	To be determined	
IMI-K (India)	F PARIS483	041	Business and administration	3 teachers	30 days (min. 8 teaching hours/week)	To be determined	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
F	041	French	English	B2 in teaching	French or

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

PARIS483				language	English: B2
IMI-K (India)	041	English	English		

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
F PARIS483	15 May	1 November
IMI-K (India)	June	January

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
F PARIS483	31 May	15 November
IMI-K (India)	June	January

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
F PARIS483	international@univ-eiffel.fr	http://www.u-pem.fr/international/international-students/exchange-students/?L=1
IMI-K (India)	s.roychowdhury@imik.edu.in	https://www.imik.edu.in/

E. Additional requirements

The receiving institution will send its decision within 5 weeks.

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Contact details (email, phone)	Website for information
F PARIS483	<ul style="list-style-type: none"> - Reduced mobility - Hearing impairments - Visual impairments - sensory impairment - cognitive impairment - psychological disorder - chronical illness - dyslexia 	international@univ-eiffel.fr	http://www.u-pem.fr/international/international-students/exchange-students/erasmus-programme-special-needs-support/?L=1 http://www.u-pem.fr/vie-du-campus/vie-etudiante/informations-sante-sociale-handicap/#c3773
IMI-K (India)	<ul style="list-style-type: none"> - Reduced mobility 	Dr. Sahana Roy Chowdhury Associate Professor (Economics), IMI-K Faculty Coordinator, IMI-Université Gustave Eiffel Learning Mobility Program s.roychowdhury@imi-k.edu.in Mobile Ph: +919873835021	https://www.imik.edu.in/imi-infrastructure/

Receiving institution [Erasmus code]	Available support services for people with:	Contact details (email, phone)	Website for information
F PARIS483	<ul style="list-style-type: none"> - Reduced mobility - Hearing impairments - Visual impairments - sensory impairment - cognitive impairment - psychological disorder - chronic illness - dyslexia 	international@univ-eiffel.fr	http://www.u-pem.fr/international/international-students/exchange-students/erasmus-programme-special-needs-support/?L=1 http://www.u-pem.fr/vie-du-campus/vie-etudiante/informations-sante-sociale-handicap/#c3773
IMI-K (India)	<ul style="list-style-type: none"> - Reduced mobility 	<p>Dr. Sahana Roy Chowdhury</p> <p>Associate Professor (Economics), IMI-K</p> <p>Faculty Coordinator, IMIK- Université Gustave Eiffel Learning Mobility Program</p> <p>s.roychowdhury@imik.edu.in</p> <p>Mobile Ph: +919873835021</p>	https://www.imik.edu.in/imi-infrastructure/

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F PARIS483	international@univ-eiffel.fr	http://www.u-pem.fr/international/international-students/exchange-students/accommodation/?L=1
IMI-K (India)	s.roychowdhury@imik.edu.in Mobile Ph: +919873835021	https://www.imik.edu.in

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F PARIS483	international@univ-eiffel.fr	http://www.u-pem.fr/international/international-students/exchange-students/?L=1
IMI-K (India)	Dr. Sahana Roy Chowdhury Associate Professor (Economics), IMI-K Faculty Coordinator, IMIK- Université Gustave Eiffel Learning Mobility Program s.roychowdhury@imik.edu.in Mobile Ph:	https://www.imik.edu.in

	+919873835021	
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3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F PARIS483	international@univ-eiffel.fr	http://www.u-pem.fr/international/international-students/exchange-students/?L=1
IMI-K (India)	Dr. Sahana Roy Chowdhury Associate Professor (Economics), IMI-K Faculty Coordinator, IMIK- Université Gustave Eiffel Learning Mobility Program s.roychowdhury@imik.edu.in Mobile Ph: +919873835021	https://www.imik.edu.in

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
F PARIS483	Integration of exchange students:	international@univ-eiffel.fr	http://www.u-pem.fr/international/learn-

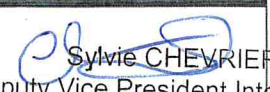
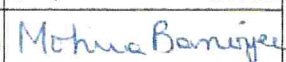
	intensive French language course in early September, French language courses during the academic year		french/university-french-autumn-course-ufac/?L=1 http://www.univ-pem.fr/international/learn-french/francais-langue-etrangere-fle-students-on-exchange-programs/?L=1
IMI-K (India)	Integration of exchange students	s.roychowdhury@imik.edu.in Mobile Ph: +919873835021	https://www.imik.edu.in

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

Termination of the agreement

In the event of early unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 June 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
F PARIS483	Gilles ROUSSEL President	30/11/2021	 Sylvie CHEVRIER Deputy Vice President International
IMI-K (India)	Mohua Banerjee Director IMIK	23/11/2021	 Mohua Banerjee



⁶ Scanned signatures are accepted